



# North Carolina Chapter of The Wildlife Society Professional Development Grant Application



**Application Deadline:**  
November 30 (Thursday)

The Professional Grant (PD) Grant program previously awarded a spring and fall PD grant. . However, starting this year, only one grant will be awarded each year, but the amount of the grant will cover costs up to \$1,000 and the time to use the grant funds has been extended. The objective of this program is to provide grants to NCTWS members to assist them in offsetting the cost a professional conference, professional development workshop, training, publication fees, research project, fieldwork opportunities, or other appropriate professional development program through September 1, 2024. Preference for funding will be given to applicants who have been members of the NCTWS for at least 2 years, and/or who are, or have been, actively involved in the Chapter (e.g., officers, committee members, etc.), and/or who need to gain credits to maintain their TWS Certified Wildlife Biologist certification. Recipients must be members in good standing of the NCTWS at the time of application and documentation that the grant funds were used for the purpose stated in the application must be provided prior to the funds being transferred to recipient. .

## APPLICATION

Name\_\_\_\_\_ Email\_\_\_\_\_

Address\_\_\_\_\_ Phone\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Are you a current member of NCTWS (y/n)? \_\_\_\_\_ Number of years as TWS member\_\_\_\_\_

Involvement in NCTWS\_\_\_\_\_

Professional development opportunity

Date(s) of event (if applicable)\_\_\_\_\_ Location (if applicable)\_\_\_\_\_

Attach a copy of the agenda, if available.

### Needs Statement (500 words maximum).

Describe the expected benefit(s) of the professional development opportunity including direct benefits to you, how it contributes to your professional development, whether you have a role, , and/or expected benefit(s) to your teaching, research, management, or outreach activities. Indicate whether this will be used to obtain credits for TWS Certified Wildlife Biologist certification.

Provide a budget for the cost of this professional development opportunity:

Registration	\$ _____	Transportation	\$ _____
		(if using personal vehicle, see mileage rate below)	
Lodging	\$ _____	Miscellaneous	\$ _____
Meals	\$ _____	TOTAL	\$ _____

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

Your signature certifies that you are a member in good standing of the NCTWS, that your dues are paid, and that you will use these funds, if awarded, for the purpose stated in this application.

**All application materials must be received by 11:59 pm on November, 30 2023 for consideration.**

Please send this application by mail or email to:

Pete Campbell, NCTWS Grants and Finance Committee Chair

2080 Caddell Road

Hoffman, NC 28347

Phone: 910-434-4761

Email: [2021pvc@gmail.com](mailto:2021pvc@gmail.com) (include "NCTWS Professional Development Grant" in the subject line of the email)

The recipient will be notified within 7 calendar days of the application deadline and is expected to use the grant by September 1, 2024. If not used, grant funds will be voided. A formal announcement will be made to the membership of the winning recipient in the Chapter newsletter, NC Wildlifer. The grant recipient will be required to submit a summary of their experience at the professional development experience for publication in an issue of the NC Wildlifer (submit to the NCTWS Newsletter Editor; contact for submission deadlines).

The recipient will only be awarded funding for actual expenses (up to \$1,000) To collect the grant, the recipient needs to send the NCTWS Treasurer a request for reimbursement, including receipts for all expenses, within 14 calendar days after the event. Mileage on personal vehicles will be at the federal/state rate (65.5 cents per mile).